

# Vineyard Dental

## Patient Information

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last, First MI (Preferred Name) Gender: \_\_\_\_\_ Family Status: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Ext: \_\_\_\_\_ Cell: \_\_\_\_\_  
Preferred appointment times:  Morning  Afternoon  Evening  Any Time  M  T  W  T  F  S  
Address: \_\_\_\_\_  
Street Apartment #  
City State Zip Code

## Health Information

Date of Last Dental Visit: \_\_\_\_\_ Reason for this visit: \_\_\_\_\_

Have you ever had any of the following? Please check those that apply:

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> AIDS                | <input type="checkbox"/> Epilepsy              | <input type="checkbox"/> Pacemaker            | <input type="checkbox"/> Tuberculosis       |
| <input type="checkbox"/> Allergies _____     | <input type="checkbox"/> Fainting              | <input type="checkbox"/> Pregnancy            | <input type="checkbox"/> Tumors             |
| <input type="checkbox"/> Asthma              | <input type="checkbox"/> Glaucoma              | Due date: _____                               | <input type="checkbox"/> Ulcers             |
| <input type="checkbox"/> Anemia              | <input type="checkbox"/> Heart Disease         | <input type="checkbox"/> Psychiatric care     | <input type="checkbox"/> Venereal Disease   |
| <input type="checkbox"/> Arthritis           | <input type="checkbox"/> Heart Murmur          | <input type="checkbox"/> Radiation Treatment  | <input type="checkbox"/> Codeine Allergy    |
| <input type="checkbox"/> Artificial Joints   | <input type="checkbox"/> Headaches             | <input type="checkbox"/> Respiratory Problems | <input type="checkbox"/> Penicillin Allergy |
| <input type="checkbox"/> Back problems       | <input type="checkbox"/> High Blood Pressure   | <input type="checkbox"/> Rheumatic Fever      | <input type="checkbox"/> Latex Allergy      |
| <input type="checkbox"/> Blood Disease       | <input type="checkbox"/> Hepatitis             | <input type="checkbox"/> Rheumatism           | OTHER:                                      |
| <input type="checkbox"/> Cancer              | <input type="checkbox"/> HIV Positive          | <input type="checkbox"/> Scarlet Fever        | <input type="checkbox"/> _____              |
| <input type="checkbox"/> Chemical Dependency | <input type="checkbox"/> Kidney Disease        | <input type="checkbox"/> Shortness of Breath  |   |
| <input type="checkbox"/> Chemotherapy        | <input type="checkbox"/> Liver Disease         | <input type="checkbox"/> Skin Rash            |   |
| <input type="checkbox"/> Cough Persistent    | <input type="checkbox"/> Mental Disorders      | <input type="checkbox"/> Sinus Problems       |   |
| <input type="checkbox"/> Dizziness           | <input type="checkbox"/> Mitral Valve Prolapse | <input type="checkbox"/> Stomach Problems     |   |
| <input type="checkbox"/> Diabetes            | <input type="checkbox"/> Nervous Disorders     | <input type="checkbox"/> Stroke               |   |

• Name of Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

• Are you pregnant?  Yes  No Nursing  Yes  No Taking birth control pills?  Yes  No

• Have you had and serious illnesses or operations?  Yes  No

### Allergies

### Medications

_____	_____
_____	_____
_____	_____
_____	_____

To the best of my knowledge, all of the preceding answers and information provided are true and correct. If I ever have any change in my health, I will inform the doctors at the next appointment without fail.

Signature of patient, parent or guardian \_\_\_\_\_ Date: \_\_\_\_\_

## Referral Information

Whom may we thank for referring you to our practice?  Another patient, friend  another patient, relative  
 Dental Office  Yellow Pages  Newspaper  School  Work  Other \_\_\_\_\_  
Name of person or office referring you to our practice: \_\_\_\_\_

### Spouse or Responsible Party Information

The following is for:  the patient's spouse  the person responsible for payment

Name: \_\_\_\_\_  
 Male  Female  Married  Single  Child  Other \_\_\_\_\_

Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Ext: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_  
 Street \_\_\_\_\_ Apartment # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### Employment Information

The following is for:  the patient  the person responsible for payment

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone \_\_\_\_\_

### Insurance Information

**Primary**  
 Name of Insured: \_\_\_\_\_ Is insured a patient?  Yes  No  
Last First MI

Insured's Birth Date: \_\_\_\_\_ ID #: \_\_\_\_\_ Group #: \_\_\_\_\_

Insured's Address: \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Insured's Employer Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Patient's relationship to insured:  Self  Spouse  Child  Other \_\_\_\_\_

Insurance Plan Name and Address: \_\_\_\_\_  
 \_\_\_\_\_

**Secondary**  
 Name of Insured: \_\_\_\_\_ Is insured a patient?  Yes  No  
Last First MI

Insured's Birth Date: \_\_\_\_\_ ID #: \_\_\_\_\_ Group #: \_\_\_\_\_

Insured's Address: \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Insured's Employer Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Patient's relationship to insured:  Self  Spouse  Child  Other \_\_\_\_\_

Insurance Plan Name and Address: \_\_\_\_\_  
 \_\_\_\_\_

### Consent for Services

As a condition of your treatment by this office, financial arrangements must be made in advance. The practice depends upon reimbursement from the patients for the costs incurred in their care and financial responsibility on the part of each patient must be determined before treatment.

All emergency dental services, or any dental services performed without previous financial arrangements, must be paid for in cash at the time services are performed.

Patients who carry dental insurance understand that all dental services furnished are charged directly to the patient and that he or she is personally responsible for payment of all dental services. This office will help prepare the patients insurance forms or assist in making collections from insurance companies and will credit any such collections to the patient's account. However, this dental office cannot render services on the assumption that our charges will be paid by an insurance company.

A service charge of 1 1/2% per month (18% per annum) on the unpaid balance will be charged on all accounts exceeding 60 days, unless previously written financial arrangements are satisfied.

I understand that the fee estimate listed for this dental care can only be extended for a period of six months from the date of the patient examination.

In consideration for the professional services rendered to me, or at my request, by the Doctor, I agree to pay therefore the reasonable value of said services to said Doctor, or his assignee, at the time said services are rendered, or within five (5) days of billing if credit shall be extended. I further agree that the reasonable value of said services shall be as billed unless objected to, by me, in writing, within the time for payment thereof. I further agree that a waiver of any breach of any time or condition hereunder shall not constitute a waiver of any further term or condition and I further agree to pay all costs and reasonable attorney fees if suit be instituted hereunder.

I grant my permission to you or your assignee, to telephone me at home or at my work to discuss matters related to this form.

I have read the above conditions of treatment and payment and agree to their content.

Signature of patient, parent or guardian \_\_\_\_\_ Date: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Signature of guarantor of payment/responsible party \_\_\_\_\_ Date: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_



**Richard Perez, D.D.S., P.C.**

2030 Glade Rd., Suite 204 Grapevine, TX 76051

817-442-0440

www.perezsmiles.com

**Health Insurance Portability & Accountability Act Consent Form (HIPPA)**

Due to the health insurance portability and accountability act, our office is now required to give all patients the ability to obtain a copy of our privacy policy. It informs you how we use and disclose your health information for treatment, payment, and healthcare operations. This will be done at the patient's request. A copy of our policy will be available in the office reception room for patients to review. Please sign this as your acknowledgement that this office is following HIPPA policy requirements.

By signing this form, you consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations. You have a right to read our Notice of Privacy Practices before you decide whether to sign this consent. You will have the right to evoke this consent at any time by giving us written notice of your revocation by certified mail.

**In order to insure the accuracy of your protected information, it is our office policy to update this form annually**

**Please initial the following statements:**

- Protected information may be disclosed or used for treatment, payment, or healthcare operations.
- The practice has a Notice of Privacy Practices and I have had the opportunity to review that notice.
- The patient may revoke this consent in writing at any time and all future disclosures will then cease.
- The practice may condition treatment based on the execution of this consent.
- I authorize Vineyard Dental and the employees to release my dental or insurance information as necessary to process my dental claims and coordinate or manage my dental care.

Home Phone: (     ) \_\_\_\_\_ May we leave a message?                    YES / NO

Work Phone: (     ) \_\_\_\_\_ May we leave a message?                    YES / NO

Cell Phone: (     ) \_\_\_\_\_ May we leave a message?                    YES / NO

Email : \_\_\_\_\_ May we leave a message:                                YES / NO

List names of those we may discuss issues relating to diagnosis, treatment, and financial arrangements:

\_\_\_\_\_

List names & phone numbers of those we may contact in case of an emergency:

\_\_\_\_\_

Printed name of patient: \_\_\_\_\_

Signature: \_\_\_\_\_ Relationship: \_\_\_\_\_ Date: \_\_\_\_\_